



Annual Campus Security Policy and Crime Statistics Report

2016

This report complies with the following provisions as codified:

*United States Code Title 20, Chapter 28 Section 1092(f)
as amended in 1992, 1998, 2000, 2008, & 2013. Current
through Pub. L. [113-126](#).*

*United States Code of Federal Regulations, Title 34,
Chapter VI, Part 668, Section 668. Against Women
Reauthorization Act of 2013, P.L. 113-4*

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South Plains College is accredited by the Southern Association of Colleges and Schools Commission on Colleges to award associate degrees and proficiency certificates. Contact the Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097 or call (404) 679-4500 for questions about the accreditation of South Plains College.

The educational program, degrees and certificates awarded by South Plains College are approved by the Texas Higher Education Coordinating Board. Institutional questions concerning accreditation should be directed to the Vice President for Academic Affairs.

EMERGENCY CONTACT NUMBERS

Emergency Contact Numbers	
All Emergencies - All Locations	911
Levelland Campus Police	(806) 716-2396 or ext. 2396
Reese Center Police	(806) 893-5705
Plainview Center Police	(806) 252-8925
Lubbock Center Campus Police	(806) 241-1516
Campus Resources	
Vice President for Student Affairs	(806) 716-2360
Dean of Students	(806) 716-2380
Dean of Reese Center	(806) 716-4700
Director of Plainview Center	(806) 716-4301
Executive Director of Lubbock Center	(806) 716-2712
Counseling Services - All Locations	(806) 716-2529
Health Services - Levelland Campus	(806) 716-2376
Student Housing - Levelland Campus	(806) 716-2381
Dean of Distance and Continuing Education	(806) 716-2340
Community Resources	
Levelland Police Department	(806) 894-6164
Hockley County Sheriff's Office	(806) 894-3126
Lubbock Police Department	(806) 775-2865
Lubbock County Sheriff's Office	(806) 775-1400
Plainview Police Department	(806) 296-1182
Hale County Sheriff	(806) 296-2724
Lubbock Rape Crisis Center (Voice of Hope)	(806) 763-3232
Lubbock Suicide Prevention	(806)765-8393 or (800)784-2433
Women's Protective Services	(806) 747-6491
State and National Resources	
Office of Civil Rights	(800) 262-2463
Clery Center for Security on Campus	(484) 580-8754
National Drug Hotline	(800) 262-2463 / (800) COCAINE
National Drug Abuse Hotline	(800) 241-9746
National Clearinghouse Alcohol & Drug Abuse	(800) 655-2255 / (800) SAYNOTO
National Council on Alcohol & Drug Abuse	(800) 622-2255 / (800) NCACALL
National Sexual Assault Hotline	(800) 656-4673
National Domestic Violence Hotline	(800) 799-7233
Poison Control Center	(800) 222-1222

SOUTH PLAINS COLLEGE ANNUAL SECURITY REPORT

A truly safe campus can only be achieved through the full cooperation of all students, faculty and staff. All members of our community are encouraged to act responsibly, work collaboratively together, and whenever possible assist each other to PROMPTLY, ACCURATELY, and EFFECTIVELY report all unsafe incidents and criminal offenses to one or more campus security authorities or responsible employees.

With that goal in mind, this document is intended to familiarize everyone with important crime statistics, campus policies, procedures, and resources necessary to make informed decisions and seek help when an incident occurs.

Jeanne Clery Act and Report Distribution

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act is a consumer protection law passed in 1990. The law requires all colleges and universities who receive federal funding to share information about certain crimes which occur on and around campus, as well as their efforts to improve campus safety. This information is made publicly accessible through the College's Annual Security Report (ASR).

Colleges and universities must outline specific policies and procedures within their ASR, including those related to disseminating timely warnings and emergency notifications about certain crimes, options for survivors of sexual assault, domestic violence, dating violence, and stalking, and provide information about campus crime reporting processes.

South Plains College's ASR is distributed electronically through Blackboard Connect and published online at https://myspc.southplainscollege.edu/ICS/Safety_and_Health/Annual_Security_Report.jnz . Copies of the report may be obtained in person from the Vice President for Student Affairs during normal business hours, 8:00 AM- 4:00 PM, Monday through Friday.

SPC Police Department

The primary role of the SPC Police Department (SPCPD) is to protect the lives and safety of students, faculty, staff and all visitors of South Plains College.

The secondary objective is to protect the buildings, grounds, and property of the college. In addition to these functions, the Police Department will function in the area of public service and public relations. All criminal activity, accidents and incidents requiring police investigation on College property should be reported immediately to the SPCPD.

Reporting Incidents

SPC police officers can be contacted by telephone, 24 hours a day, seven (7) days a week on the Levelland Campus. Police coverage or security services are provided during such time when classes are scheduled at the Reese, Lubbock, and the Plainview centers. Reduced coverage may be authorized during non-peak hours and holiday periods. Upon investigation of an incident, accident, or crime on campus, a written report will be prepared and filed with the SPCPD. Copies of reports may be available to the proper individuals who need the information in the reports. In addition, a daily activity log is maintained at the SPCPD office for review by anyone.

About the South Plains College Police Department

The SPCPD operates 24 hours a day, 365 days a year on the Levelland Campus. SPCPD authorized strength is eight (9) total personnel: eight (8) sworn police officers covering the Levelland campus and the Reese and Lubbock centers, and one ticket writer who is located on the Levelland Campus. The Department's police officers are peace officers as defined under Article 2.12 of the Texas Code of Criminal Procedure and are fully empowered by the State as peace officers. The Department's police officers are armed and have the same authority to detain and arrest as municipal police officers. SPCPD operates under Sec. 51.203 of the Texas Education Code.

Police officers at SPCPD have completed a police academy licensed by The Texas Commission on Law Enforcement Officer Standards and been licensed by the Texas Commission on Law Enforcement Officer Standards and Education (TCLEOSE). In addition to the Academy, officers receive 15 weeks of field training and a minimum of 40 hours of in-service training every two years, as required by law.

Fire Safety

South Plains College works closely with local Fire Departments at each location. Most campus buildings, including residential apartments, are fully protected by fire sprinklers and smoke alarm systems. Student residents are required to participate in annual fire safety drills. For more information about the campus Fire and Life Safety program and relevant statistics, please refer to the Annual Fire Report.

Campus Facilities Access and Security

Campus buildings are open during regularly scheduled business hours. Keys to college offices and buildings are issued on a restricted basis to full-time employees.

Campus police patrol the campuses on a regular basis. The following residence halls are currently equipped with key card access controls: Tubb, Southwest, Gillespie, North Sue, South Sue, and Baker Center. Residence hall staff (dorm directors and/or wing advisors) live in each of the residence halls.

Security cameras are located throughout each of the campuses. Cameras are not routinely monitored but are used in the investigation of crimes or code violations.

Campus police work closely with the SPC maintenance department to ensure adequate lighting is maintained throughout the campus locations.

Safety in Campus Housing

SPC Housing provides several programs and services to maximize safety measures used in the residence halls. However, it is the responsibility of each member of the community and their guests to actively participate and observe safety protocols. This can be accomplished by being aware of your surroundings, reporting mischief or suspicious behavior, preventing the propping of doors, and not allowing other students to tailgate when entering the access card doors. Please contact SPC Student Housing for more information on student housing safety programs and services at (806) 716-2381 or housing@southplainscollege.edu.

Related Policies:

[DO – College Keys](#)

[HH – Campus Security](#)

[HHB – Annual Disclosure of Crime Statistics](#)

CRIME PREVENTION AWARENESS PROGRAMS

The South Plains College community is educated about incidents of crime and the importance of reporting those crimes, especially when defined as violent. The prevention of crime is always a priority for the institution.

Students and employees alike are afforded the opportunity to learn from an array of programs designed to create a safer campus environment. Multiple departments assist in this effort, including SPC Police Department, Human Resources, Health and Wellness, Dean of Students Office, Student Life, and Residence Life.

Crime prevention and awareness programs usually begin with new student or new employee orientation sessions and are available throughout the student or employee's tenure with the College. Topics include, but are not limited to, sexual misconduct awareness and prevention, bystander intervention, active shooter awareness and response, alcohol and substance abuse awareness, the Student Code of Conduct, academic dishonesty, and hate crime awareness and prevention.

Campus Assessment, Response and Evaluation (CARE) Team

The CARE Team at South Plains College was created to provide a caring, confidential program of identification to incidents that are perceived as disruptive, threatening or violent and to respond to these incidents in a manner that is suitable for protecting the South Plains College community and providing students with the greatest chance for success. Any employee or student of South Plains College who has concern for the well-being or safety of a member of the College community, or who has reason to believe that a student or employee may pose a direct threat to themselves or others, may refer him or her to the CARE Team for an individualized assessment. To refer a student or employee to the CARE Team, the CARE Team Referral should be completed and submitted. Note, to have full functionality of form open it in Adobe Acrobat.

SPC Health and Wellness Center:

Student Counseling Center (806) 716-2529
Student Health Services (806) 716-2376

Employee Assistance Program:

(806) 743-1EAP or (800)-327-0328

Code of Student Conduct & Disciplinary Referrals

Violations of the Code of Student Conduct may be reported to the Dean of Students (806) 716-2380, Dean of Reese Center (806) 716-4700, Executive Director of the Lubbock Center (806) 716-2217, or the Director of the Plainview Center (806) 716-4301.

Active Shooter Awareness and Response Training

SPC Police Department offers active shooter and response training to individual departments. For more information call (806) 716-2396. Links to videos are also available on the Safety and Health tab of MySPC.

Drug and Alcohol Education

Drug and alcohol education at SPC is provided in a variety of formats to reach students multiple ways at several different times in the school year. In the 2016-17 school year drug and alcohol information was provided during new student orientation resource fairs. During the mandatory residence hall meetings the Associate Dean of Students and Campus Police Chief discussed alcohol and other drugs and consequences of them being on campus. During the Sex in the Dark program hosted on the Levelland campus there was discussion about how substances influence sexuality, sexual misconduct and the ability to consent to sexual activity. There were also discussions about how different drugs are used for "date rape" and the legal consequences of such as well as symptoms to watch for that might alert you to a friend being drugged. During the spring 2017 semester the UMC Synthetic Drug Display was hosted at the Levelland Campus, Reese Center and Plainview Center. Emergency room nurses discussed with students the effects of synthetic drugs, how they are packaged and what effects they have seen in our community as a result of these drugs. The Health and Wellness Center also did alcohol and drug education for individual students and groups as referred from the Dean of Students.

Residence Hall Programming

SPC Student Housing in conjunction with other departments on campus offer multiple programs in the residence halls each year. Program topics include topics such as safety on campus, alcohol and drug abuse, healthy relationships, violence in relationships, and personal life management skills. For more information about available programs call (806) 716-2381

SEXUAL MISCONDUCT, DATING VIOLENCE, DOMESTIC VIOLENCE, AND STALKING AWARENESS AND PREVENTION

South Plains College provides primary and ongoing prevention and awareness activities for students and employees. These activities promote awareness of the problems, help students and employees know warning signs of the problems and educate students as to how to prevent sexual misconduct, dating violence, domestic violence and stalking.

The Health and Wellness Center at South Plains College has focused on awareness, prevention and intervention. During the summer of 2016 Health & Wellness participated in the resource fairs during six new student orientations. Information was provided to incoming students and parents about healthy relationships, consent for sexual activity, substance use and abuse as well as other generalized information. New students also attended a session which discussed bystander intervention, respect, consent and appropriate boundaries.

Before the 2016-2017 school year training was done with residence hall directors and wing advisors on how to handle reports of sexual assault, IPV, sexual harassment and stalking. South Plains Men Challenging Men were present during a cookout during Welcome Week for housing students. They presented information as to how men can work toward the prevention of sexual violence. At the beginning of the fall 2016 semester all students living in on campus housing were required to attend a residence hall meeting. During this meeting Health & Wellness presented information on consent for sexual activity. The SPC Police Chief also discussed sexual misconduct, stalking and intimate partner violence. Students were also provided resource information which gave referral information and resources such as Voice of Hope and Women's Protective Services contact information.

During the fall 2016 semester multiple showings of the documentary The Hunting Ground were presented followed by a discussion on prevention, Title IX, reporting and how to assist students who have been victimized. The Plainsman Press (campus newspaper) ran a series of articles on sexual assault and prevention as well.

All first semester students at SPC were enrolled in a mandatory course on Blackboard. This course provided the statement that SPC prohibits dating violence, domestic violence, sexual assault and stalking. It provided the definitions of dating violence, domestic violence, sexual assault and stalking. It provided specific information on consent for sexual activity. Sexual misconduct, healthy relationships, warning signs of abuse, where to report and resources available to students were covered. Students were provided information on how to recognize situations of potential harm, how to safely recognize and intervene.

Training was provided for faculty/staff at SPC. In the fall of 2016 a mandatory Blackboard training module was required for every employee at SPC. It addressed required Sexual Harassment training as well as training about mandated reporting of IPV, sexual assault and stalking. It provided employees with information as to who to report to and their responsibilities as a mandated reporter.

On September 13, 2016 the Health and Wellness Center and the SPC housing office coordinated efforts to present "Sex in the Dark." This forum allowed students to ask questions of faculty and professionals in the field anonymous questions about all areas of sexuality including legal questions, questions on consent and on sexual assault.

In October 2016 a series of workshops were held for female students. On 10-18-16 a presentation about healthy relationships and signs of intimate partner violence was hosted as part of this series. This was followed up by the Red Flag Campaign which was held in February 2017 and focused on intimate partner violence and creating healthy relationships. In April a Denim Day campaign was held which spotlighted sexual assault and myths that surround it.

Procedures Victims Should Follow in the Case of Alleged Dating Violence, Domestic Violence, Sexual Assault or Stalking. SPC created and published the brochure "What To Do About Sexual Violence." It is available in print as well as on the SPC Website.

APPLICABLE REPORTING LOCATIONS UNDER CLERY

In order to understand crime statistics presented in this report, it is important to campus geography as defined by the Clery Act. The definitions are Clery Act specific and are the same for every institution, regardless of its physical size or configuration. Only crimes specific to requirements of the Clery Act and that occurred in the following geographic areas are included. Appendix A of this document delineates these areas.

On Campus

Any building or property owned or controlled by the College within the same reasonably contiguous geographic area and used by the institution in direct support of, or in a manner related to its educational purposes, including residence halls, and any building or property that is within or reasonably contiguous that is owned by the College but controlled by another person, is frequently used by students, and supports institutional purposes (such as a food court or retail vendor located on campus property).

On Campus Student Housing

Any student housing facility that is owned or controlled by the institution, or is located on property that is owned or controlled by the institution, and is within the reasonably contiguous geographic area that makes up the campus is considered an on-campus student housing facility.

Public Property

Includes thoroughfares, streets, sidewalks, and parking facilities, that are within the campus, or immediately adjacent to and accessible from the campus, but not extending beyond the second sidewalk on the opposing side of the public property. For instance, a city street bordering campus property and the area extending to the sidewalk on the opposite side of the street are included. Any property beyond the opposing sidewalk is not applicable.

Non-Campus Buildings or Property

Any building or property owned or controlled by a student organization that is officially recognized by the institution; or any building or property owned or controlled by an institution that is used in direct support of, or in relation to, the institution's educational purposes, is frequently used by students, and is not within the same reasonably contiguous geographic area of the institution. (Examples of non-campus buildings or property include the Wesley Foundation and the BSM.) SPCPD works with local police forces to ensure that criminal activity at these types of locations are accurately monitored and recorded.

CLERY APPLICABLE CRIMES AND OFFENSES

Similar to applicable reporting locations and geographical considerations, not every crime is reportable under the Clery Act. Therefore, the statistics contained in this report are Clery Act specific and are divided into general categories of crime: criminal offenses, sexual assault, hate crimes, violence against women, and certain arrests and referrals for disciplinary actions.

Criminal Offenses

1. Murder and non-negligent manslaughter
2. Negligent manslaughter
3. Robbery
4. Aggravated Assault
5. Burglary
6. Motor Vehicle Theft

Sexual Misconduct & Relationship Violence

1. Rape
2. Fondling
3. Incest
4. Statutory Rape
5. Domestic Violence
6. Dating Violence
7. Stalking

Hate Crimes*

1. Larceny – Theft
2. Simple Assault
3. Intimidation
4. Destruction / Damage / Vandalism of property

*Only when the commission of the offense was motivated by bias.

Certain Arrests and Referrals for Disciplinary Action

1. Weapon Violations

- Manufacture, sale or unlawful possession of deadly weapons
- Unlawfully openly carrying deadly weapons
- Unlawful use, manufacture, etc., of silencers
- Furnishing deadly weapons to minors
- Attempts to commit any of the above

2. Drug Violations

- Production, distribution, possession, or use of controlled substances
- Production, distribution, possession, or use of equipment or devices utilized in preparation or use of controlled substances
- Unlawful cultivation, manufacture, distribution, sale, purchase, use, possession, transportation, or importation of any controlled substance or narcotic substance
- Illegally obtained prescription drugs

3. Liquor Law Violations**

- Manufacture, sale, transporting, furnishing, possessing, or intoxicating liquor
- Maintaining unlawful drinking places
- Bootlegging
- Operating a still
- Furnishing liquor to a minor or intemperate person
- Underage possession
- Using a vehicle for illegal transportation of liquor
- Drinking on a trail or public conveyance
- Attempts to commit any of the above

**By Clery Act definition, “drunkenness” and “driving under the influence” are not applicable violations and are not included in this report (i.e., Public Intoxication and Driving While Intoxicated).

ALCOHOL AND ILLICIT DRUGS

Pursuant to South Plains College policies [DE. Substance Abuse Policy](#), [FG. Student Substance Abuse Policy](#) and [FF. Student Conduct and Discipline](#), the possession, use or transfer of any controlled substance on campus or at any college related function on or off campus is strictly prohibited and is illegal under both state and federal laws. Campus affiliated violators are subject to college disciplinary action, criminal prosecution, fines, dismissal, and incarceration.

South Plains College students and employees with substance abuse problems (including alcohol) create a health and safety risk for themselves and for others. Such abuses can result in a wide range of serious emotional and behavioral problems. For this reason, the college makes available to students and employees alcohol and substance abuse programs through the Health and Wellness Center and Employee Assistance Program. These programs are designed to discourage the use of illicit substances and to educate employees and students about the merits of legal and responsible alcohol consumption. For further information on these programs please contact the Health and Wellness Center or Human Resources.

Texas Drinking Laws

It is unlawful to possess or consume alcohol when under 21- years of age. It is also unlawful to sell, furnish or provide alcohol to a person under the age of 21. Laws regarding the possession, sale, consumption, or furnishing of alcohol are codified in the Texas Alcoholic Beverage Code. Specific ordinances regarding violations of alcohol laws, including driving while intoxicated, are available from the Texas Alcoholic Beverage Commission (TABC).

Minors who purchase, attempt to purchase, possess, or consume alcoholic beverages, as well as minors who are intoxicated in public or misrepresent their age to obtain alcoholic beverages face the following consequences:

- Class C misdemeanor, punishable by a fine up to \$500
- Alcohol awareness class
- 8 to 40 hours community service
- 30 to 180 days loss or denial of driver's license.

Adults and minors who give alcohol to a minor also face a stiff penalty. The punishment for making alcoholic beverages available or selling to a minor is a Class A misdemeanor, punishable by a fine up to \$4,000, confinement in jail for up to a year, or both. Additionally, the violator will have his or her driver's license automatically suspended for 180 days upon conviction.

A minor with previous alcohol-related convictions will have his or her driver's license suspended for one year if the minor does not attend alcohol awareness training that has been required by the judge.

South Plains College Alcohol Policy

In addition to state law, South Plains College policies prohibit the possession and consumption of alcohol by a student on the college campus or while representing the college on an off-campus trip or activity. This includes person 21 and older. Individuals, organizations, or groups violating alcohol or substance policies or laws may be subject to sanctions by the College or may be ticketed or arrested by the South Plains College Police Department.

No employee shall possess, use, transmit or attempt to possess, use, or transmit or be under the influence of or impaired by (legal intoxication not required) alcohol or any alcoholic beverage on any property controlled by the college district.

Related Policies:

[FG – Student Substance Abuse](#)

[DE – Substance Abuse](#)

TITLE IX AND SEXUAL MISCONDUCT

Certain Clery specific crimes are also considered to be Title IX violations and will be handled by the College as mandated under both statutory requirements.

What is Title IX?

Under the United States Code of Federal Regulations, Title IX states that, "No person in the United State shall, on behalf of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity receiving federal financial assistance." 20 USCA §1681.

Members of the South Plains College (SPC) community, guests and visitors have the right to be free from all forms of gender and sex-based discrimination, examples of which can include acts of sexual violence, sexual harassment, domestic violence, dating violence, and stalking. The sexual orientation and/or gender identity of individuals engaging in sexual activity is not relevant to allegations under this policy.

All members of the campus community are expected to conduct themselves in a manner that does not infringe upon the rights of others. SPC believes in a zero tolerance policy for gender-based misconduct. When an allegation of misconduct is brought to an appropriate administration's attention, and a responding party is found to have violated this policy, serious sanctions will be used to reasonably ensure that such actions are never repeated.

Any person found responsible for violating the policy on Sexual Misconduct will face a recommended sanction ranging from warning to expulsion or termination, depending on the severity of the incident, and taking into account any previous disciplinary violations. The decision-making body reserves the right to broaden or lessen any range of recommended sanctions in the case of serious mitigating circumstances or egregiously offensive behavior. Neither the initial hearing officers nor any appeals body or officer will deviate from the range of recommended sanctions unless compelling justification exists to do so.

Title IX and Sexual Misconduct Reporting

Who can you report to?

All SPC employees, with some limited exceptions, are expected to report actual or suspected discrimination or harassment to the Title IX or Deputy Title IX Coordinator.

Confidential Reporting

If a reporting party would like the details of an incident to be kept confidential, the reporting party may speak with:

- On-campus licensed professional counselors,
- Campus health service providers,
- Campus Victim Advocates

All of the above employees will maintain confidentiality except in extreme cases of immediacy of threat or danger or abuse of a minor. Campus counselors are available to help free of charge and can be seen on an emergency basis during normal business hours. These employees will submit quarterly anonymous statistical information for Clery Act purposes unless they believe it would be harmful to their client or patient.

Formal Reporting Requirement

All SPC employees have a duty to report, unless they fall under the "Confidential Reporting" section above, incidents of sexual assault or sexual harassment to the Title IX Coordinator and/or Deputy Coordinator.

Failure of a non-confidential employee, as described in this section, to report an incident or incidents of sex or gender harassment or discrimination of which they become aware, is a violation of SPC policy and is subject to disciplinary action ranging from a warning up to and including termination of employment.

If a reporting party does not wish for their name to be shared, does not wish for an investigation to take place, or does not want a formal resolution to be pursued, the reporting party may make such a request to the Title IX Coordinator or Deputy Coordinator, who will evaluate that request in light of the duty to ensure the safety of the campus and comply with federal law.

Title IX Coordinator

Vice President for Student Affairs
Student Services Building - Levelland Campus
806-716-2360
sdemerritt@southplainscollege.edu

Deputy Title IX Coordinators

Dean of Reese Center
Director of Human Resources
Dean of Students

It is highly encouraged that you speak with one of the above administrators, even if you are unsure whether you want to file a formal report.

Related Policy

[*FH Sexual and Gender-Based Misconduct Policy*](#)

SEXUAL ASSAULT, RELATIONSHIP VIOLENCE, AND HATE CRIMES

In addition to the above-mentioned criminal offenses, and under the Violence against Women Reauthorization Act (VAWA), the College also reports the following sexual assault, relationship violence, and hates crimes.

- **Domestic Violence:** includes felony or misdemeanor crimes of violence committed by a current or former spouse or intimate partner of a victim, by a person with whom the victim shares a child in common, by a person who is cohabitating with or had cohabitated with the victim as a spouse or intimate partner, by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction receiving grant monies, or by any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction.
- **Dating Violence:** The term "dating violence" means violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim; and where the existence of such a relationship shall be determined based on a consideration of the following factors: length of the relationship, type of relationship, and the frequency of interaction between the persons involved in the relationship.
- **Stalking:** Means a course of conduct directed at a specific person that would cause a reasonable person to fear for her, his, or other's safety, or to suffer substantial emotional distress.

Hate crimes include all primary crimes defined in the Clery Act, as well as the following crimes if the commission of the offense was motivated by bias:

- **Larceny – Theft:** includes the crimes of Pocket Picking, Purse Snatching, Shoplifting, Theft from Building, Theft from Coin Operated Machine or Device, Theft from Motor Vehicle, Theft of Motor Vehicle Parts or Accessories, and All Other Larceny
- **Simple Assault:** an unlawful physical attack by one person upon another where neither the offender displays a weapon, nor the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration or loss of consciousness.
- **Intimidation:** to unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct but without displaying a weapon or subjecting the victim to a physical attack.
- **Destruction/Damage/Vandalism of Property:** To willfully or maliciously destroy, damage, deface, or otherwise injure real or personal property without the consent of the owner or the person having custody or control of it.

Consent

South Plains College expects its community members to act in accordance with its policies regarding sexual misconduct. As such, any community members engaging in sexual activity must have clear, knowing, and voluntary consent from their sexual partner prior to and during each sexual activity. These policies apply to all South Plains College community members.

Consent can be given by words or actions, as long as those words or actions create mutually understandable clear permission regarding willingness to engage in (and the conditions of) sexual activity. Consent is clear, knowing and voluntary. Coercion, force or threat of either invalidates consent. Someone who is incapacitated cannot consent.

Related Policy

[FH Sexual and Gender-Based Misconduct Policy](#)

REPORTING CRIMES

All students, faculty, staff, and visitors are encouraged to **promptly** report all crimes and public safety related incidents to the South Plains College Police Department (SPCPD) or applicable law enforcement agency in a timely manner. Doing so ensures prompt and efficient response to incidents of crime and helps to preserve important evidence needed to ensure a successful investigation and prosecution of offenders.

To report a crime that has just occurred or is in progress:

- Dial 9-1-1 (emergencies only)

Dialing of a pre-code such as 7-911 or 9-911 is not required for outgoing 911 calls from campus phones. Just Dial 9-1-1

To report non-emergencies:

- Levelland SPCPD: (806) 716-2396
- Reese SPCPD: (806) 716-2923
- Lubbock SPCPD: (806) 241-1516

- Director of Plainview Center: (806) 296-1182
- Dean of Students: (806) 716-2380
- Dean of Reese Center: (806) 716-4700
- Executive Director Lubbock Center: (806) 716-2700

In addition to law enforcement, students can report crimes and misconduct to Responsible Employees, Campus Security Authorities, the Dean of Students, student counselors, or anyone within the South Plains College community who is in a position to assist you.

Reporting to the College vs. Law Enforcement

Some instances of misconduct may also constitute a violation of state, federal, or local law. It is **always** the student's or employee's option to report misconduct to the College, to local law enforcement, or to both. SPC administrators are happy to assist in making a report to law enforcement, and will even accompany the victim if he or she wishes. Reporting to SPCPD can lead to criminal charges and prosecution.

Employee Grievances

An employee having a grievance should submit the grievance to the Director of Human Resources within 30 business days from the date of the action giving rise to the grievance. Prior to the filing of a written complaint, the employee is encouraged to visit with the respondent's department chairperson or supervisor, and reasonable effort should be made to resolve the problem or complaint. For additional information contact the Director of Human Resources at 806-716-2111.

False Reports

Under Section 42.06 of the Texas Penal Code, it is a state jail felony for an individual to knowingly initiate, communicate or circulate a report of a present, past, or future bombing, fire, offense, or other emergency that the individual knows is false, involves a public or private institution of higher education, and would: Cause action by an official or volunteer agency organized to deal with emergencies; place a person in fear of imminent serious bodily injury; or prevent or interrupt the occupation of a building, room, place of assembly, place to which the public has access, or aircraft, automobile, or other mode of conveyance.

Related Policies:

[HH – Campus Security](#)

REPORTING CRIMES: MANDATORY REPORTING, CAMPUS SECURITY AUTHORITIES AND RESPONSIBLE EMPLOYEES

Responsible Employees versus Campus Security Authorities

The term “Campus Security Authority” (CSA) is used by the Clery Act to indicate someone who collects crime reports and who holds a particular capacity within the College. This includes but is not limited to campus police, a person with responsibility for campus security (kiosk guards, event security, or student escorts), or an official who has significant responsibility for students and campus activities (such as student housing, student conduct, athletics, and student organizations).

“Responsible Employees” is a term used by Title IX related to the concept of notice of sex/gender discrimination or harassment. All employees of South Plains College, with the exception of Confidential Employees listed below, are considered Responsible Employees and have a duty to report incidents of sexual assault or sexual harassment.

Employees such as counselors, physicians, and nurses who are clinical and/or mental health professionals acting in their professional role in the provision of services within the scope of his or her license or certification are not subject to mandatory reporting requirements. These employees are encouraged to provide students with information and guidance regarding college reporting options and available student resources but will not report or otherwise refer instances of sexual harassment/misconduct to college administrators without the disclosing student’s express permission.

Reports to CSA’s and Responsible Employees

Under Clery, a crime is “reported when it is brought to the attention of a campus security authority or local law enforcement personnel by a victim, witness, or other third party or even offender, regardless if the individual is involved in the crime, reporting the crime, or is associated with the institution.”

If a campus security authority receives the crime information and believes it was provided in good faith, he or she should document it as a crime report. In “good faith” means there is a reasonable basis for believing that the information is not simply a rumor or hearsay. That is, there is little or no reason to doubt the validity of the information. CSA’s are required to forward a CSA Incident Report Form to the SPCPD allegations of Clery Act crimes that he or she concludes were made in good faith.

Under Title IX, the College must take immediate action when “notice” of sexual harassment/misconduct is received. Responsible employees have a mandatory reporting obligation when they know, or reasonably should know, about an incident of alleged sexual harassment, sexual violence, or other form of sexual misconduct. When a responsible employee becomes aware of an incident, he or she is to immediately contact the Dean of Student’s office, the deputy Title IX coordinator(s), or the Title IX coordinator and provide all known details.

Confidentiality and Confidential Reporting

South Plains College is committed to ensuring confidentiality during all stages of the student conduct process. If students are unsure whether they want to involve family or friends, and are not yet certain whether they want to report to the police or the College, there are resources available, both on and off campus, that offer confidential assistance and support.

If a student discloses an incident to a Campus Security Authority (CSA) or responsible employee with the condition of remaining anonymous and/or confidential, the CSA or responsible employee must still forward the Clery crime statistics and/or report the existence of a Title IX incident to college officials who will maintain requests for confidentiality. However, if the circumstances indicate there is a continuing threat to either the victim or the campus community, the responsible official will contact law enforcement to ensure campus community safety.

All reports of misconduct will be maintained with the highest possible level of confidentiality. The information, once referred, will still remain private and will be shared only with those administrators who have a legitimate educational need to know, in order to best assist and support the student. Once the appropriate administrators have been notified of the incident, the college will provide resources and support, promptly investigate, and equitably resolve the allegation according to established college procedures, unless the student requests that no action be taken

South Plains College does not tolerate retaliation and takes all available steps to prevent its occurrence; any retaliatory threats or actions will be addressed promptly and effectively.

Related Policy

[*FH Sexual and Gender-Based Misconduct Policy*](#)

EMERGENCY NOTIFICATION

Emergency Notification Procedures

South Plains College adheres to the precepts of the National Incident Management System (NIMS) and the Incident Command System (ICS). SPC's Crisis Management Plan coheres to the framework set forth in Presidential Policy Directive (PPD) eight, published March 30, 2011. PPD eight establishes a framework of five interconnected phases of emergency management planning: Prevention, Protection, Mitigation, Response, and Recovery.

South Plains College personnel evaluate any imminent threats they become aware of with emergency response expertise. Any individual in any one of these positions is authorized and has the duty to **without delay** issue the appropriate emergency notification(s):

- South Plains College Police Senior Command Staff
- Dean of Students
- Vice President for Student Affairs
- Dean of SPC Reese Center
- Executive Director of Lubbock Center
- Director of Plainview Center

In the event that a threat, notwithstanding an imminent threat, is such that time allows for consultation with others, responsible authorities should notify and consult with one or more of the following personnel:

- South Plains College Senior Command Staff
- South Plains College President
- South Plains College Director of Marketing and Communications

Emergency Response Methods

Emergency Notification & Timely Warnings will be distributed in a manner likely to reach the entire campus community using the most expedient method(s) available beginning with distribution to the building or area most affected by the threat. Notifications may be made using any or all of the following means:

- Verbal announcements
- ENS text messaging
- ENS email
- ENS voicemail
- Fire Alarm Systems
- Police Unit Public Address Systems
- SPC Webpage
- Telephone
- Issuance of press statements or releases to members of the media
- Social Media
- Any other means that may be an effective tool for reaching those who might be at risk

System Testing Policies and Procedures

In accordance with Texas Education Code Section 51.217 and United States Public Law 110-315 Title IV, South Plains College schedules and executes at least one test of SPC's emergency response and evacuation procedures annually. The tests are in the form of one of the following: a mandatory emergency drill, tabletop, functional, or full- scale exercise. The tests, at a minimum include testing of procedures for immediate emergency notifications of threats. All tests conducted are followed up by an "after action review," the purpose of which is to determine which procedures we need to sustain and how we need to refine or improve emergency response, evacuation and emergency notification procedures.

For more information regarding SPC's emergency notification procedures please visit Safety and Health tab on MySPC <https://myspc.southplainscollege.edu/ICS/Safety and Health/>

Related Policy: [GB – Crisis Management Plan](#)

TIMELY WARNINGS

South Plains College realizes that situations may arise that warrant the issuance of a timely warning for events that do not meet the elements of an emergency, such as routine criminal offenses that are likely to reoccur based upon known facts.

The South Plains College Police Department has the responsibility to provide timely warnings to the campus community about reported crimes in a manner that will aid in the prevention of similar offenses.

The Decision to Issue a Timely Warning

A warning will be issued when the following crimes occur and applicable criteria has been met: criminal homicide, robbery, aggravated assault, burglary, motor vehicle theft, arson, domestic violence, dating violence, stalking, or any of the above mentioned crime if the offender was motivated by bias, or any other crime or situation that poses a threat to the public health or safety of the campus community.

The South Plains College Police Department, Chief of Police, or a designee, is responsible for making the decision to issue a timely warning and will, on a case-by-case basis, determine the content and appropriate distribution method to ensure the persons at risk are notified.

Determining Whether a Continuing Threat Exists

South Plains College will continue to alert the community until the threat of harm has ceased. The determination of whether a reported crime presents a continuing threat to the university will be decided on a case-by-case basis in light of all of the facts surrounding a crime, including but not limited to: the nature of the crime, the continuing danger to the campus community, and the possible risk of compromising law enforcement efforts.

Content of the Warning

Any warning issued to the campus community will contain sufficient information about the nature of the threat to enable recipients to take action to protect themselves. While law enforcement may need to keep some facts confidential to avoid compromising an investigation, information to be issued in a timely warning includes but is not limited to:

1. A succinct statement of the incident.
2. Areas of campus the University advises students and employees to avoid, of applicable.
3. Possible connections to previous incidents, if applicable.
4. Physical description of at-large suspect, if available.
5. Composite drawing of the suspect, if available.
6. Date and time the warning was released.
7. Crime Prevention or personal safety tips.
8. Other relevant and important information.

GET THE MESSAGE

ENS Alerts:

Review and update your phone numbers and email addresses to insure you receive emergency notifications. In order to do this, log into MySPC and click on "Personal Info" located in the top left near your name.

Social Media Alerts:

Facebook: <https://www.facebook.com/southplainscollege>

Twitter:

@SouthPlains

MISSING STUDENTS: THE 24 HOUR RULE

The Higher Education Opportunity Act of 2008 set forth requirements for educational institutions in regards to reporting, investigating, and making emergency notifications for any currently enrolled student living on campus who is believed to be missing.

Although students are under no obligation to notify the college of plans to spend time away from their residence, a student who resides in on-campus housing at South Plains College, or lives in temporary accommodations while attending official college events, will be presumed to be missing when his or her reported absence is found to be inconsistent with established patterns of behavior and the deviation cannot be readily explained.

Additionally, any reported absence of 24 hours, or an absence of less than 24 hours wherein there exists possible evidence of foul play, will result in the same presumption. Campus officials, including law enforcement, the student's parent, guardian and/or designated confidential emergency contact person, will be notified.

Confidential Emergency Contact

Upon moving into an on-campus housing facility, South Plains College will provide each student an opportunity to register a confidential emergency contact who will be notified if he or she is reported missing.

A record containing information about the confidential contact person will be maintained by the student's residence hall director. This information will only be shared with authorized campus officials or law enforcement personnel in furtherance of a missing person investigation, and is otherwise exempt from disclosure.

Students with prior knowledge of a planned absence are encouraged to register a confidential contact and keep them informed about their whereabouts. This will allow college officials and law enforcement to quickly determine their status should they be reported missing.

Whenever possible, SPC will make every effort to protect an adult student's privacy by utilizing their registered confidential contact. However, College officials reserve the right to notify a student's parents, or anyone else deemed necessary in order to ensure the student's health and safety.

Action Plan

Campus Police, the residence hall director, the Dean of Students, or the Associate Dean of Students shall be notified immediately whenever any member of the campus community receives a report that a student is missing. If not reported directly to Campus Police, any missing student report shall be referred immediately to the SPC campus police department.

Within 24 hours of the determination that the student is missing, Campus Police or the Dean of Students will notify the emergency contact person and, in the case of students under the age of 18, the custodial parent/guardian, that the student is believed to be missing.

If the student is under 18 years of age and not emancipated, in addition to notifying any additional contact person designated, the custodial parent or guardian will be notified within 24 hours of the determination that the student is missing.

Local law enforcement agencies within appropriate jurisdictions will be notified that the student has been reported missing and request assistance in locating the student.

Information regarding missing residential students will be initiated and verified by campus law enforcement and pertinent information disseminated through the College's Office of Marketing and Recruitment, unless other arrangements are warranted. All inquiries to the College regarding missing students, or information provided to any individual at the College about a missing student, shall be referred to the College's Office of Marketing and Recruitment, who may refer such inquiries and information back to campus law enforcement personnel.

Once a report of a missing person is received, should the circumstances surrounding the missing person indicate other members of the campus community are in danger, the Chief of Police may disseminate a campus wide “timely warning”.

Related Policy:

[*FOC – Residential Housing Missing Student Notification Policy and Procedures*](#)

AFTER A CRIME HAS BEEN COMMITTED

Student Disciplinary Investigation and Procedures

The SPC Student Guide, the Faculty Handbook, the Student Conduct and Discipline Policy, and the Sexual and Gender-Based Misconduct Policies and Procedures outline the prompt, fair, and impartial process used by the College. This step-by-step process from intake to resolution is conducted by trained investigators and student conduct officers.

Investigators and Student Conduct Officers

Investigators, student conduct officers, student conduct committees, and other staff receive training annually on issues related to sexual violence, domestic violence, dating violence, and stalking that protect the victim and promote accountability. Trainings include in-person Title IX and Investigator Training from the Association of Title IX Administrators, trauma-informed interview procedures from experts with Voices of Hope/Lubbock Rape Crisis Center, and other webinars, case studies, and readings.

Remedial Measures

The College will take immediate action to eliminate hostile environments, prevent reoccurrence, and address any effects on the complainant and community prior to the initiation of formal investigation and/or formal conduct procedures. Regardless of whether the student or employee chooses to report the crime to the campus or local police, these immediate steps will be taken to minimize the burden on the Complainant while respecting due process rights of the Respondent.

Remedies for students may include, but are not limited to counseling services, victim's advocate assistance, and modifications to on-campus housing, modifications to parking permissions, transportation coordination, to academic schedule. Remedies will be evaluated on a case-by-case basis.

Results Disclosure and Possible Sanctions

After the case has been reviewed by Dean of Student, the possible outcome for offenses can range from a reprimand to expulsion from the College. Possible sanctions can be found in the SPC Student Guide.

Both the accuser and the accused will be afforded the same opportunities throughout the investigation and at the conclusion of the investigation, must be informed of the outcome of the proceeding concerning the offense, consistent with the provisions of the Family Education Rights and Privacy Act of 1974.

The Complainant involved in an incident of non-consensual sexual contact/intercourse, sexual exploitation, sexual harassment, stalking, or intimate partner / relationship violence has an absolute right to be simultaneously informed of the outcome, the rationale for that outcome, and any sanctions that may result. The Complainant will be informed in writing, without condition or limitation, and without substantial delay between notifications to each party.

Student Conduct Appeal Procedures

Depending on the alleged misconduct against a member of the College, different appeal procedures are available for students. For the detailed outline of all appeal procedures available to students please see the SPC Student Guide.

Employee Disciplinary Investigation and Procedures

Once a signed grievance form is received by the Director of Human Resources, an investigation may be conducted by that office and the appropriate administrative officers including, in the case of grievances involving gender discrimination, notification to the Title IX coordinator and the appropriate deputy coordinator.

The investigation will be based upon a preponderance of the evidence and may consist of the review of the grievance and any supporting documentation, examination of other relevant documentation, and interviews with relevant individuals. The extent of the investigation and its procedures will be determined by and at the discretion of the Human Resources Office.

Employee Remedial Measures

During the pendency of the investigation, the Human Resources office will confer with appropriate administrators so that the College may provide interim remedies intended to address the short-term effects of discrimination, harassment, and/or retaliation.

Related Policies:

[*FF – Student Conduct and Discipline*](#)

[*DC – Grievance Procedure*](#)

[*DDC – Due Process*](#)

VICTIM RESOURCES

<p><u>Women’s Protective Services of Lubbock</u> (806) 747-6491 or 1 (800) 736-6491</p> <p><i>Free and confidential nonprofit organization specializing in advocacy for women, men, and children who have experienced domestic violence.</i></p> <p>http://www.wpslubbock.org/</p>	<p><u>Voice of Hope Lubbock Rape Crisis Center</u> (806) 763-3232 / (806) 763-7273</p> <p><i>Crisis intervention, support, and follow-up for survivors of sexual assault and family members. They provide 24 hour crisis hotline, 24 hour medical accompaniment, counseling and many other services free of charge to victims.</i></p> <p>http://www.voiceofhopelubbock.org/</p>
<p><u>Covenant Medical Center Emergency Room</u> 3615 19th Street, Lubbock, TX 79410</p> <p><i>Emergency health care and forensic examinations within 96 hours of sexual assault</i></p> <p>http://www.covenanthealth.org/</p>	<p><u>University Medical Center Emergency Room</u> 602 Indiana Avenue, Lubbock, TX 79415</p> <p><i>Emergency health care and forensic examinations within 96 hours of sexual assault</i></p> <p>http://www.umchealthsystem.com/</p>
<p><u>Health and Wellness Center</u> (806) 716-2529</p> <p><i>Provides short term counseling and consultation to students who are experiencing emotional and psychological difficulties. Prevention and wellness education and programming for SPC, including alcohol & other drugs, healthy relationships, LGBTQ resources, suicide prevention, conflict resolution services, and victim advocate services.</i></p>	<p><u>Student Health Services</u> (806) 716-2576</p> <p><i>Provides follow-up medical care for students enrolled in at least 6 hours on the Levelland Campus</i></p>
<p><u>Dean of Students</u> (806) 716-2380</p> <p><i>Oversees the Code of Student Conduct. File Code of Conduct reports here.</i></p>	<p><u>Associate Dean of Students</u> (806) 716-2381</p> <p><i>Requests for room changes and support for students in the residence halls.</i></p>
<p><u>South Plains College Police Department</u> (806) 716-2396</p> <p><i>File a criminal report if incident occurred on the SPC campus.</i></p>	<p><u>Lubbock Police Department</u> (806) 775-2865</p> <p><i>File a criminal report if incident occurred off-campus in Lubbock.</i></p> <p>http://www.mylubbock.us/departamental-websites/departments/police-department/home</p>
<p><u>Levelland Police Department</u> (806) 894-6164</p> <p><i>File a criminal report if incident occurred off-campus in Levelland.</i></p>	<p><u>Absences Related to Student Illness, Injury, or Emergency</u> (806) 716-2380</p> <p><i>Students should notify the Dean of Students.</i></p>

REGISTERED SEX OFFENDERS

The Texas Sex Offender Registration Program (Chapter 62 of the Code of Criminal Procedure) is a sex offender registration and public notification law designed to protect the public from sex offenders. This law requires adult and juvenile sex offenders to register with the local law enforcement authority of the city they live in or, if the offender does not reside in a city, with the local law enforcement authority of the county they reside in.

Registration involves the offender providing the local law enforcement authority information that includes, but is not limited to, the offender's name and address, a color photograph, and the offense the offender was convicted of or adjudicated for.

Registered sex offenders are required to periodically report to the local law enforcement authority and verify the accuracy of the registration information and to promptly report certain changes in the information as those changes occur. A sex offender who fails to comply with any registration requirement is subject to felony prosecution.

In October 2000, the Federal Campus Sex Crimes Prevention Act 20 U.S.C. § 1092(f)(1)(I) amended Section 170101 of the Violent Crime Control and Law Enforcement Act of 1994.

The Campus Sex Crimes Prevention Act required sex offenders who are required to register under state law to also provide notice of their enrollment or employment at any institution of higher learning in the state where he/she resides starting in October 2002.

Institutions of higher learning are required to issue a statement in their annual Clery Report detailing where members of their campus community can obtain information concerning registered sex offenders. [20 U.S.C. § 1092(f)(1)(I)].

Campus affiliated registered sex offender information is available for inspection by members of the community (by appointment) at the SPC Police Department during normal business hours.

The South Plains College Police Department may release sex offender information relating to campus affiliated sex offenders to anyone who:

- Is over 18-years of age and a member of the campus community
- Is not themselves a registered sex offender
- Is willing to certify to the understanding that the release of registered sex offender information is for the purpose of allowing members of the campus community to protect themselves and their children from sex offenders
- Is willing to certify an understanding that it is illegal to use the sex offender registration information to harass, discriminate, or commit a crime against any person who has been identified as a sex offender
- Is willing to sign a "Registered Sex Offender View Form"

Registered sex offender information available for public viewing includes:

- Name and known aliases
- Age, gender, race
- Physical description (including scars, marks, tattoos)
- Photograph(s) (if available)
- Crimes that were the basis for the registration requirement
- Date of last registration

Public Access to Sex Offender Data

Upon registration of an offender, the South Plains College Police Department forwards a notice, along with identifying information to campus officials. Additionally, the South Plains College Police Department maintains links to local, county, state and federal agency websites that provide public access to sex offender data. Relevant websites where registered offender data may be found are:

<https://secure.ci.lubbock.tx.us/RSO/Disclaimer.aspx>
<http://apps.co.lubbock.tx.us/predator/main.aspx>

https://records.txdps.state.tx.us/DPS_WEB/SorNew/index.aspx

<http://www.nsopr.gov>

Sex offender information should not be used to harass or commit any crime against a sex offender. Public safety is best served when registered sex offenders are not concealing their location to avoid harassment.

Campus Sex Offender Disclosure

The South Plains College Police Department may proactively release details about an offender to the campus community if the offender has been designated high risk and is believed to present an imminent threat to our community or if there has been a reported offense wherein the offender is believed to be an involved party.

Sex Offender Registration Requirements

Registration within seven (7) working days with the South Plains College Police Department is required for a reoffender who:

1. Resides on property owned by South Plains College, or
2. Is enrolled as a student, or
3. Is a full/part time employee with or without compensation, including a volunteer, or carries on a vocation, attends school, or is a visitor to any campus property.

A campus affiliated sex offender shall also notify the South Plains College Police Department within seven working days of ceasing to be enrolled or employed, ceasing to carry on a vocation at SPC, or change of address. Notice of all registered offenders is forwarded via the police department to the College's President, Dean of Students, Director of Student Housing and relevant Academic Dean, and Human Resources Department and/or program director.

Campus affiliated registration of sex offenders will be conducted at the South Plains College Police Department. Persons required to register shall do so in person Monday through Friday (excluding holidays) between 8:00 a.m. and 4:00 p.m.

Registered Sex Offenders are prohibited from living in on-campus student housing facilities at South Plains College.

2016 SOUTH PLAINS COLLEGE CRIME STATISTICS

The tables appearing on the following page(s) contain statistics constructed using data from documents acquired, maintained and reviewed by the SPC Police Department, Dean of Students, Dean of the Reese Center, Director of the Plainview Center, Human Resources Office, General Counsel, designated Campus Security Authorities (CSAs), Responsible Employees, and cooperating external law enforcement agencies.

Data is separately represented for the current reporting year as well as the four most recent reporting years for comparison.

- Table 1 – Criminal Offenses Reporting 2013-2016 – Levelland Campus
- Table 2 – VAWA Offenses Reporting 2013-2016 – Levelland Campus
- Table 3 – Arrests and Disciplinary Referral Reporting 2013-2016 – Levelland Campus
- Table 4 – Criminal Offenses Reporting 2013-2016 – Reese Center
- Table 5 – VAWA Offenses Reporting 2013-2016 – Reese Center
- Table 6 – Arrests and Disciplinary Referral Reporting 2013-2016 – Reese Center
- Table 7 – Criminal Offenses Reporting 2013-2016 – Plainview Center
- Table 8 – VAWA Offenses Reporting 2013-2016 – Plainview Center
- Table 9 – Arrests and Disciplinary Referral Reporting 2013-2016 – Plainview Center
- Table 10 – Criminal Offenses Reporting 2013-2016 – BMATC
- Table 11 – VAWA Offenses Reporting 2013-2016 – BMATC
- Table 12 – Arrests and Disciplinary Referral Reporting 2013-2016 – BMATC

Table 1 – Criminal Offenses Reporting 2014-2016 – Levelland Campus

Criminal Offenses Reporting Table - Levelland Campus					
OFFENSE	YEAR	GEOGRAPHIC LOCATION			
		ON- CAMPUS PROPERTY	ON-CAMPUS STUDENT HOUSING FACILITES	NONCAMPUS PROPERTY	PUBLIC PROPERTY
MURDER/NON-NEGLIGENT MANSLAUGHTER	2016	0	0	0	0
	2015	0	0	0	0
	2014	0	0		0
MANSLAUGHTER BY NEGLIGENCE	2016	0	0	0	0
	2015	0	0	0	0
	2014	0	0		0
RAPE	2016	1	1	0	0
	2015	0	1	0	0
	2014	0	0		0
FONDLING	2016	0	0	0	0
	2015	0	0	0	0
	2014	0	0		0
INCEST	2016	0	0	0	0
	2015	0	0	0	0
	2014	0	0		0
STATUTORY RAPE	2016	0	0	0	0
	2015	0	0	0	0
	2014	0	0		0
ROBBERY	2016	0	0	0	0
	2015	0	0	0	0
	2014	0	0		0
AGGRAVATED ASSAULT	2016	1	0	0	0
	2015	0	0	0	0
	2014	0	0		0
BURGLARY	2016	1	1	0	0
	2015	2	0	0	0
	2014	2	2		0
MOTOR VEHICLE THEFT	2016	0	0	0	0
	2015	0	0	0	0
	2014	0	0		0
ARSON	2016	0	0	0	0
	2015	0	0	0	0
	2014	0	0		0

Table 2 – VAWA Offenses Reporting 2014-2016 – Levelland Campus

VAWA Offenses Reporting Table - Levelland Campus						
OFFENSE	YEAR	GEOGRAPHIC LOCATION				
		ON- CAMPUS PROPERTY	ON-CAMPUS STUDENT HOUSING FACILITES	NONCAMPUS PROPERTY	PUBLIC PROPERTY	
DOMESTIC VIOLENCE	2016	0	0	1	0	
	2015	0	0	0	0	
	2014	0	0		0	
DATING VIOLENCE	2016	2	2	0	0	
	2015	0	0	0	0	
	2014	0	0		0	
STALKING	2016	3	1	1	1	
	2015	0	0	0	1	
	2014	0	0		0	

Table 3 – Arrests and Disciplinary Referral Reporting 2014-2016 – Levelland Campus

Arrests and Disciplinary Referrals Reporting Table - Levelland Campus						
OFFENSE	YEAR	GEOGRAPHIC LOCATION				
		ON- CAMPUS PROPERTY	ON-CAMPUS STUDENT HOUSING FACILITES	NONCAMPUS PROPERTY	PUBLIC PROPERTY	
ARRESTS: WEAPONS: CARRYING, POSSESSING, ETC.	2016	1	0	0	0	
	2015	0	0	0	0	
	2014	0	0		0	
DISCIPLINARY REFERRALS: WEAPONS: CARRYING, POSSESSING, ETC.	2016	0	0	0	0	
	2015	0	0	0	0	
	2014	0	0		0	
ARRESTS: DRUG ABUSE VIOLATIONS	2016	0	0	1	0	
	2015	0	0	0	0	
	2014	0	0		0	
DISCIPLINARY REFERRALS: DRUG ABUSE VIOLATIONS	2016	4	4	0	0	
	2015	18	18	0	0	
	2014	4	4		0	
ARRESTS: LIQUOR LAW VIOLATIONS	2016	15	10	0	0	
	2015	0	0	0	0	
	2014	1	0		0	
DISCIPLINARY REFERRALS: LIQUOR LAW VIOLATIONS	2016	31	31	0	0	
	2015	19	19	0	0	
	2014	27	27		0	

Table 4 – Criminal Offenses Reporting 2014-2016 – Reese Center

Criminal Offenses Reporting Table - Reese Campus						
OFFENSE	YEAR	GEOGRAPHIC LOCATION				
		ON- CAMPUS PROPERTY	ON-CAMPUS STUDENT HOUSING FACILITES	NONCAMPUS PROPERTY	PUBLIC PROPERTY	
MURDER/NON-NEGLIGENT MANSLAUGHTER	2016	0	N/A	0	0	
	2015	0		0	0	
	2014	0			0	
MANSLAUGHTER BY NEGLIGENCE	2016	0		0	0	
	2015	0		0	0	
	2014	0			0	
RAPE	2016	0		0	0	
	2015	0		0	0	
	2014	0			0	
FONDLING	2016	0		0	0	
	2015	0		0	0	
	2014	0			0	
INCEST	2016	0		0	0	
	2015	0		0	0	
	2014	0			0	
STATUTORY RAPE	2016	0		0	0	
	2015	0		0	0	
	2014	0			0	
ROBBERY	2016	0		0	0	
	2015	0		0	0	
	2014	0			0	
AGGRAVATED ASSAULT	2016	0		0	0	
	2015	0		0	0	
	2014	0			0	
BURGLARY	2016	0		0	0	
	2015	0		0	0	
	2014	0			0	
MOTOR VEHICLE THEFT	2016	0		0	0	
	2015	0		0	0	
	2014	0			0	
ARSON	2016	0		0	0	
	2015	0		0	0	
	2014	0			0	

Table 5 – VAWA Offenses Reporting 2014-2016 – Reese Center

VAWA Offenses Reporting Table - Reese Campus						
OFFENSE	YEAR	GEOGRAPHIC LOCATION				
		ON- CAMPUS PROPERTY	ON-CAMPUS STUDENT HOUSING FACILITES	NONCAMPUS PROPERTY	PUBLIC PROPERTY	
DOMESTIC VIOLENCE	2016	0	N/A	0	0	
	2015	0		0	0	
	2014	0				0
DATING VIOLENCE	2016	0		0	0	
	2015	0		0	0	
	2014	0				0
STALKING	2016	0		0	0	
	2015	0		0	0	
	2014	0				0

Table 6 – Arrests and Disciplinary Referral Reporting 2014-2016 – Reese Center

Arrests and Disciplinary Referrals Reporting Table - Reese Campus						
OFFENSE	YEAR	GEOGRAPHIC LOCATION				
		ON- CAMPUS PROPERTY	ON-CAMPUS STUDENT HOUSING FACILITES	NONCAMPUS PROPERTY	PUBLIC PROPERTY	
ARRESTS: WEAPONS: CARRYING, POSSESSING, ETC.	2016	0	N/A	0	0	
	2015	0		0	0	
	2014	0				0
DISCIPLINARY REFERRALS: WEAPONS: CARRYING, POSSESSING, ETC.	2016	0		0	0	
	2015	0		0	0	
	2014	0				0
ARRESTS: DRUG ABUSE VIIOLATIONS	2016	0		0	0	
	2015	0		0	0	
	2014	0				0
DISCIPLINARY REFERRALS: DRUG ABUSE VIOLATIONS	2016	0		0	0	
	2015	0		0	0	
	2014	0				0
ARRESTS: LIQUOR LAW VIOLATIONS	2016	0		0	0	
	2015	0		0	0	
	2014	0				0
DISCIPLINARY REFERRALS: LIQUOR LAW VIOLATIONS	2016	0		0	0	
	2015	0		0	0	
	2014	0				0

Table 7 – Criminal Offenses Reporting 2014-2016 – Plainview Center

Criminal Offenses Reporting Table - Plainview Campus						
OFFENSE	YEAR	GEOGRAPHIC LOCATION				
		ON- CAMPUS PROPERTY	ON-CAMPUS STUDENT HOUSING FACILITES	NONCAMPUS PROPERTY	PUBLIC PROPERTY	
MURDER / NON-NEGLIGENT MANSLAUGHTER	2016	0	N/A	0	0	
	2015	0		0	0	
	2014	0			0	
MANSLAUGHTER BY NEGLIGENCE	2016	0		0	0	
	2015	0		0	0	
	2014	0			0	
RAPE	2016	0		0	0	
	2015	0		0	0	
	2014	0			0	
FONDLING	2016	0		0	0	
	2015	0		0	0	
	2014	0			0	
INCEST	2016	0		0	0	
	2015	0		0	0	
	2014	0			0	
STATUTORY RAPE	2016	0		0	0	
	2015	0		0	0	
	2014	0			0	
ROBBERY	2016	0		0	0	
	2015	0		0	0	
	2014	0			0	
AGGRAVATED ASSAULT	2016	0		0	0	
	2015	0		0	0	
	2014	0			0	
BURGLARY	2016	0		0	0	
	2015	0		0	0	
	2014	0			0	
MOTOR VEHICLE THEFT	2016	0		0	0	
	2015	0		0	0	
	2014	0			0	
ARSON	2016	0		0	0	
	2015	0		0	0	
	2014	0			0	

Table 8 – VAWA Offenses Reporting 2014-2016 – Plainview Center

VAWA Offenses Reporting Table - Plainview Campus						
OFFENSE	YEAR	GEOGRAPHIC LOCATION				
		ON- CAMPUS PROPERTY	ON-CAMPUS STUDENT HOUSING FACILITES	NONCAMPUS PROPERTY	PUBLIC PROPERTY	
DOMESTIC VIOLENCE	2016	0	N/A	0	0	
	2015	0		0	0	
	2014	0			0	
DATING VIOLENCE	2016	0		0	0	
	2015	0		0	0	
	2014	0			0	
STALKING	2016	0		0	0	
	2015	0		0	0	
	2014	0			0	

Table 9 – Arrests and Disciplinary Referral Reporting 2014-2016 – Plainview Center

Arrests and Disciplinary Referrals Reporting Table - Plainview Campus						
OFFENSE	YEAR	GEOGRAPHIC LOCATION				
		ON- CAMPUS PROPERTY	ON-CAMPUS STUDENT HOUSING FACILITES	NONCAMPUS PROPERTY	PUBLIC PROPERTY	
ARRESTS: WEAPONS: CARRYING, POSSESSING, ETC.	2016	0	N/A	0	0	
	2015	0		0	0	
	2014	0			0	
DISCIPLINARY REFERRALS: WEAPONS: CARRYING, POSSESSING, ETC.	2016	0		0	0	
	2015	0		0	0	
	2014	0			0	
ARRESTS: DRUG ABUSE VIOLATIONS	2016	0		0	0	
	2015	0		0	0	
	2014	0			0	
DISCIPLINARY REFERRALS: DRUG ABUSE VIOLATIONS	2016	0		0	0	
	2015	0		0	0	
	2014	0			0	
ARRESTS: LIQUOR LAW VIOLATIONS	2016	0		0	0	
	2015	0		0	0	
	2014	0			0	
DISCIPLINARY REFERRALS: LIQUOR LAW VIOLATIONS	2016	0		0	0	
	2015	0		0	0	
	2014	0			0	

Table 10 – Criminal Offenses Reporting 2014-2016 – BMATC

Criminal Offenses Reporting Table - BMATC						
OFFENSE	YEAR	GEOGRAPHIC LOCATION				
		ON- CAMPUS PROPERTY	ON-CAMPUS STUDENT HOUSING FACILITES	NONCAMPUS PROPERTY	PUBLIC PROPERTY	
MURDER/NON-NEGLIGENT MANSLAUGHTER	2016	0	N/A	0	0	
	2015	0		0	0	
	2014	0			0	
MANSLAUGHTER BY NEGLIGENCE	2016	0		0	0	
	2015	0		0	0	
	2014	0			0	
RAPE	2016	0		0	0	
	2015	0		0	0	
	2014	0			0	
FONDLING	2016	0		0	0	
	2015	0		0	0	
	2014	0			0	
INCEST	2016	0		0	0	
	2015	0		0	0	
	2014	0			0	
STATUTORY RAPE	2016	0		0	0	
	2015	0		0	0	
	2014	0			0	
ROBBERY	2016	0		0	0	
	2015	0		0	0	
	2014	0			0	
AGGRAVATED ASSAULT	2016	0		0	0	
	2015	0		0	0	
	2014	0			0	
BURGLARY	2016	0		0	0	
	2015	0		0	0	
	2014	0			0	
MOTOR VEHICLE THEFT	2016	0		0	0	
	2015	0		0	0	
	2014	0			0	
ARSON	2016	0		0	0	
	2015	0		0	0	
	2014	0			0	

Table 11 – VAWA Offenses Reporting 2014-2016 – BMATC

VAWA Offenses Reporting Table - BMATC						
OFFENSE	YEAR	GEOGRAPHIC LOCATION				
		ON- CAMPUS PROPERTY	ON-CAMPUS STUDENT HOUSING FACILITES	NONCAMPUS PROPERTY	PUBLIC PROPERTY	
DOMESTIC VIOLENCE	2016	0	N/A	0	0	
	2015	0		0	0	
	2014	0			0	
DATING VIOLENCE	2016	0		0	0	
	2015	0		0	0	
	2014	0			0	
STALKING	2016	0		0	0	
	2015	0		0	0	
	2014	0	▼		0	

Table 12 – Arrests and Disciplinary Referral Reporting 2014-2016 – BMATC

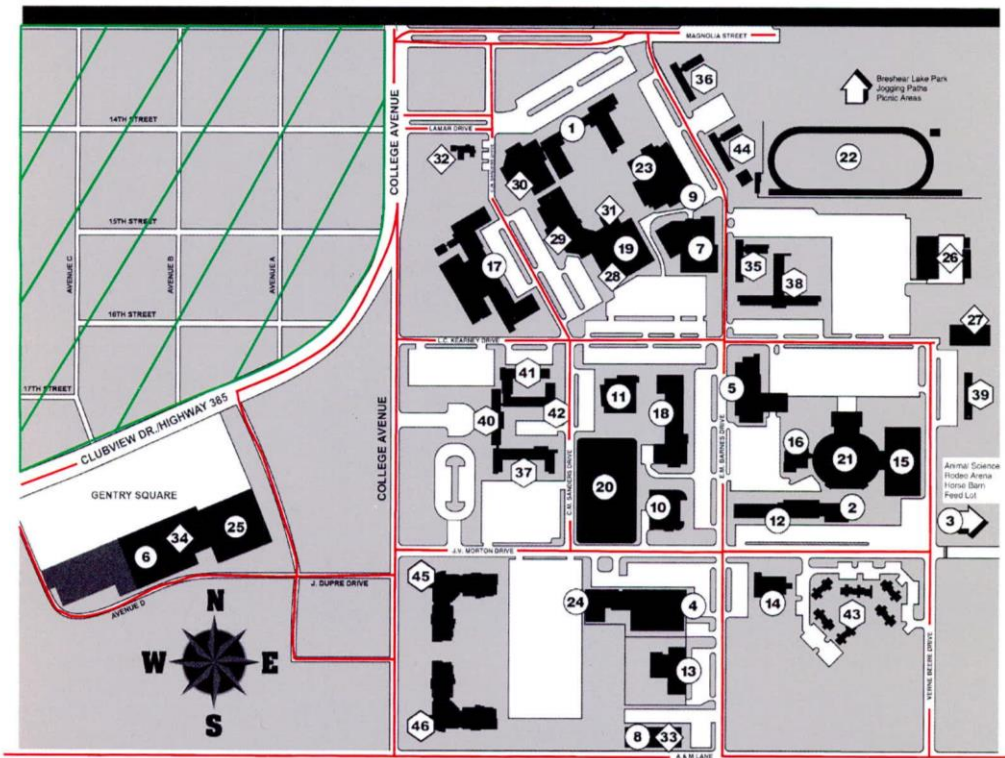
Arrests and Disciplinary Referrals Reporting Table - BMATC						
OFFENSE	YEAR	GEOGRAPHIC LOCATION				
		ON- CAMPUS PROPERTY	ON-CAMPUS STUDENT HOUSING FACILITES	NONCAMPUS PROPERTY	PUBLIC PROPERTY	
ARRESTS: WEAPONS: CARRYING, POSSESSING, ETC.	2016	0	N/A	0	0	
	2015	0		0	0	
	2014	0			0	
DISCIPLINARY REFERRALS: WEAPONS: CARRYING, POSSESSING, ETC.	2016	0		0	0	
	2015	0		0	0	
	2014	0			0	
ARRESTS: DRUG ABUSE VIIOLATIONS	2016	0		0	0	
	2015	0		0	10	
	2014	0			0	
DISCIPLINARY REFERRALS: DRUG ABUSE VIOLATIONS	2016	0		0	0	
	2015	0		0	0	
	2014	0			0	
ARRESTS: LIQUOR LAW VIOLATIONS	2016	0		0	0	
	2015	1		0	11	
	2014	0			0	
DISCIPLINARY REFERRALS: LIQUOR LAW VIOLATIONS	2016	0		0	0	
	2015	0		0	0	
	2014	0	▼		0	

APPENDIX A CLERY GEOGRPHICAL MAPS

- Map 1 – Levelland Campus Map
- Map 2 – Reese Center Campus Map
- Map 3 – Byron Martin ATC Campus Map
- Map 4 – Plainview Center Campus Map
- Map 5 – Plainview High School Campus Map

Map 1 – Levelland Campus Map

LEVELLAND CAMPUS MAP



Key to Campus Buildings		
<ul style="list-style-type: none"> ● INSTRUCTIONAL BUILDINGS 1. Administration Building (AD) 2. Agriculture Building (AG) 3. Animal Science Center (ARENA) 4. Auto - Diesel Shop (DSHOP) 5. Communications/English Building (CM) 6. Cosmetology (COSBL) 7. Creative Arts Building (CB) 8. Industrial Manufacturing/Emerging Technologies (IMET) 9. Christine Devitt Fine Arts Center (FA) 10. Law Enforcement Building (LE) 11. Library (LIB), STAR Center and Upward Bound (3rd Floor) 12. Math and Engineering Building (M) 	<ul style="list-style-type: none"> 13. Metals Technology Building (MT) 14. Natatorium (NAT) 15. Physical Education Building (PE) 16. Racquetball Courts 17. Science Building (S) 18. Technical Arts Center (TA) 19. Technology Center (TC) 20. Tennis Courts 21. Texan Dome (DOME) 22. Texan Track 23. Helen Devitt Jones Theatre for the Performing Arts (STAGE) 24. Welding Technology Building (WT) 25. Center for Allied Health Education (AH) 	<ul style="list-style-type: none"> ◆ NON-INSTRUCTIONAL BUILDINGS 26. Maintenance Building 27. Maintenance Warehouse 28. Student Health & Wellness 29. Student Center 30. Student Services Building (SS) 31. Texan Hall 32. Visitors Center 33. Development and Alumni Relations Office 34. Physical Plant Storage
		<ul style="list-style-type: none"> ● RESIDENCE HALLS 35. Forrest Hall 36. Frazier Hall 37. Gillespie Hall 38. Lamar Hall 39. Magee Hall 40. Marvin Baker Center 41. N. Sue Spencer Hall 42. S. Sue Spencer Hall 43. Smallwood Apartments 44. Stroud Hall 45. Nathan Tubbs Hall 46. Southwest Hall

Rev. 06/15

SOUTH PLAINS COLLEGE

P R E P A R E Y O U R S E L F

1401 S. College Ave
Levelland, TX 79336

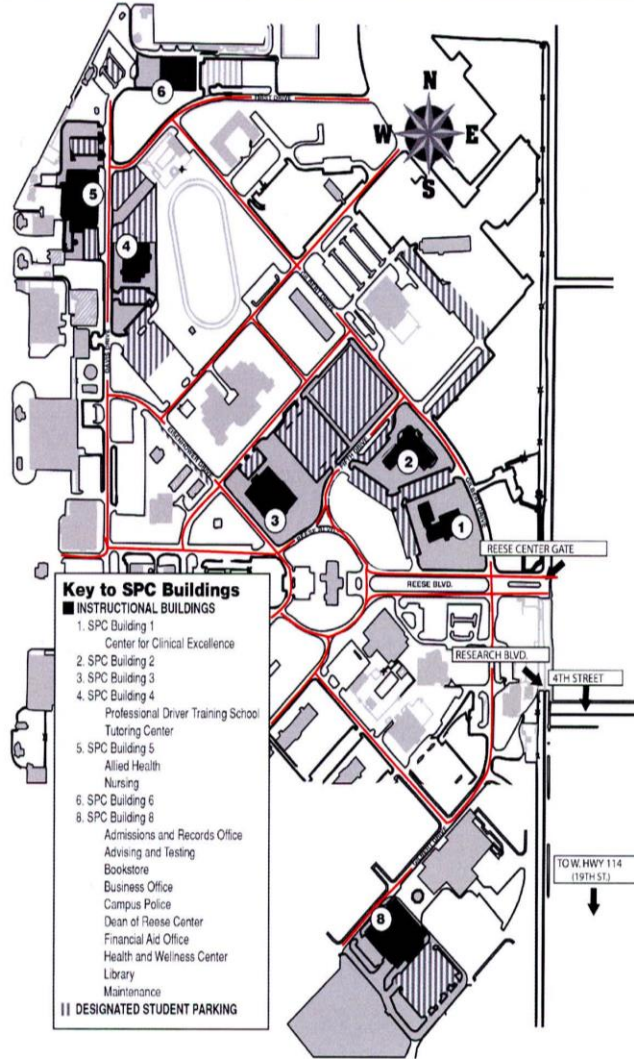
Notes: Public roads included in Campus Security Survey "Public Property" denoted in red.

Properties in green grid excluded from CSS.

Map 2 – Reese Center Campus Map

REESE CAMPUS MAP

SOUTH PLAINS COLLEGE
PREPARE YOURSELF



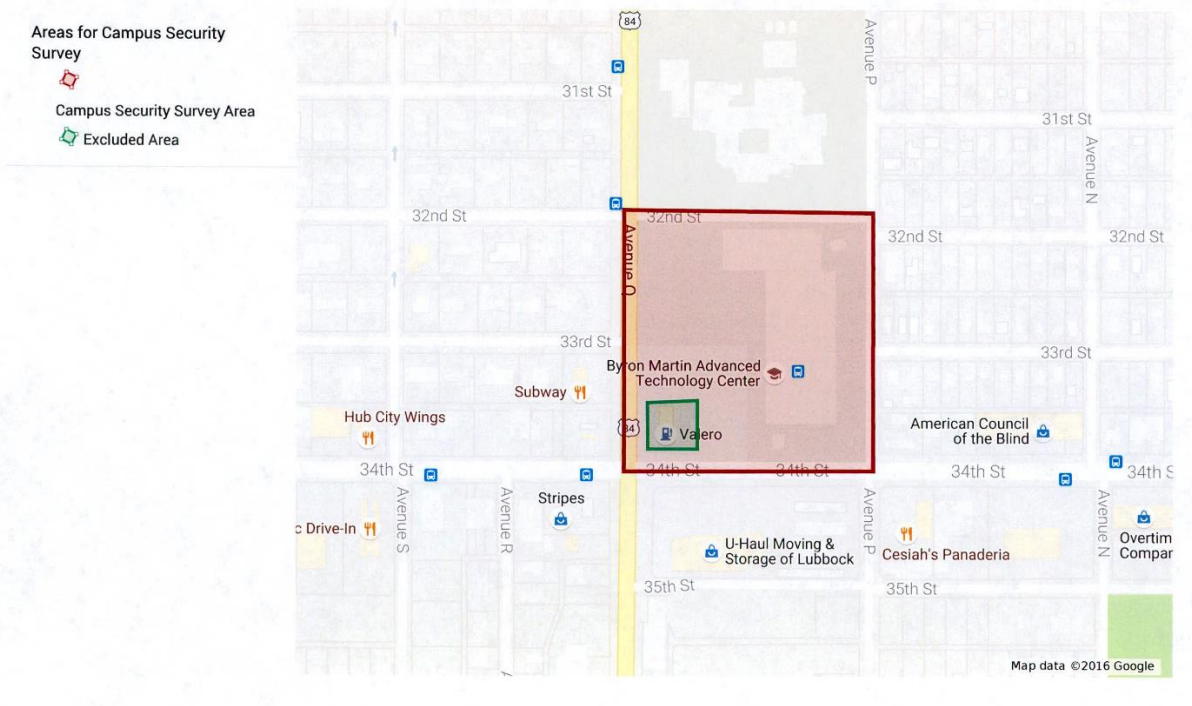
819 Gilbert DR
Lubbock, TX 79416

Notes: All areas of map are included
in Campus Security Survey.

Public roads included in "Public
Property" section of CSS are
Denoted in red.

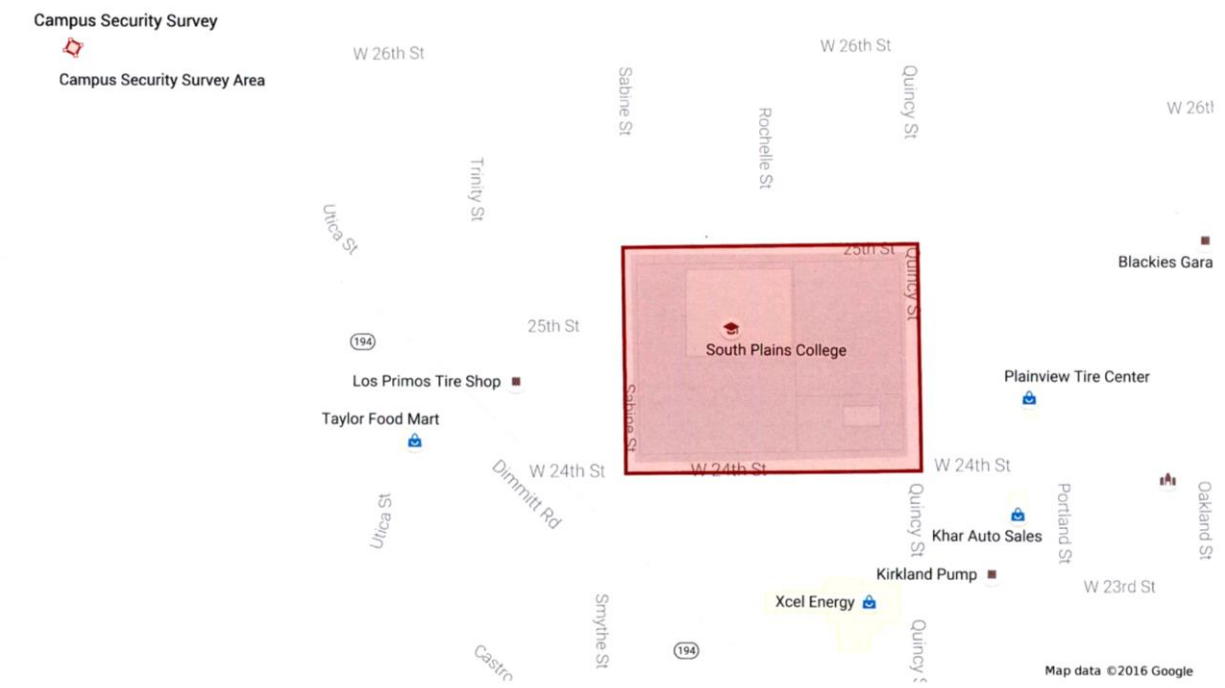
Map 3 – Byron Martin ATC Campus Map

Byron Martin ACT Campus 3201 Ave Q Lubbock, TX



Map 4 – Plainview Center Campus Map

Plainview Campus 1920 W 24th ST Plainview, TX



Map 5 – Plainview High School Campus Map

Plainview High School 1501 Quincy ST Plainview, TX

SPC Utilizes facilities at this location.

Campus Security Survey Area

Excluded from CSS



APPENDIX B
TEXAS PENAL CODES

CLERY CRIMES: TEXAS PENAL CODE

Based upon the *Clery Act specific* definitions, the following criminal offenses are applicable:

- Texas Penal Code 12.47 – Offense Committed because of Bias or Prejudice
- Texas Penal Code 19.02 – Murder
- Texas Penal Code 19.03 – Capital Murder
- Texas Penal Code 19.04 – Manslaughter
- Texas Penal Code 21.11 – Indecency with a Child
- Texas Penal Code 22.01 – Assault
- Texas Penal Code 22.011 – Sexual Assault
- Texas Penal Code 22.021 – Aggravated Sexual Assault
- Texas Penal Code 25.02 – Prohibited Sexual Conduct
- Texas Penal Code 28.02 – Arson
- Texas Penal Code 29.02 – Robbery
- Texas Penal Code 29.03 – Aggravated Robbery
- Texas Penal Code 30.02 – Burglary
- Texas Penal Code 31.03 – Theft (Motor Vehicle Theft Only)
- Texas Penal Code 31.07 – Unauthorized Use of a Vehicle
- Texas Penal Code – 49.031 – Possession of Alcohol in a Motor Vehicle
- Texas Alcoholic Beverage Code 106.04 – Consumption of Alcohol by a Minor
- Texas Alcoholic Beverage Code 106.05 – Minor in Possession of Alcohol
- Texas Alcoholic Beverage Code 106.06 – Purchase of Alcohol for a minor; Furnishing Alcohol to a Minor
- Texas Health and Safety Code 481.1121 – Manufacture or Delivery of a Controlled Substance PG 1A
- Texas Health and Safety Code 481.113 – Manufacture or Delivery of a Controlled Substance PG 2
- Texas Health and Safety Code 481.113 – Manufacture or Delivery of a Controlled Substance PG 2-A
- Texas Health and Safety Code 481.114 – Manufacture or Delivery of a Controlled Substance PG 3-4
- Texas Health and Safety Code 481.115 Possession of a Controlled Substance PG 1
- Texas Health and Safety Code 481.116 – Possession of a Controlled Substance PG 2
- Texas Health and Safety Code 481.117 – Possession of a Controlled Substance PG 3
- Texas Health and Safety Code 481.120 – Delivery of Marijuana
- Texas Health and Safety Code 481.121 – Possession of Marijuana
- Texas Health and Safety Code 481.129 – Possess or Obtains a Controlled Substance by Fraud
- Texas Health and Safety Code 483.041 – Possession of a Dangerous Drug
- Texas Health and Safety Code 483.042 – Delivery or Offer of a Dangerous Drug
- Texas Penal Code 46.02 – Unlawfully Carrying a Weapon
- Texas Penal Code 46.03 – Places Weapons Prohibited
- Texas Penal Code 46.05 – Prohibited Weapons

Additionally, any violation that meets *Clery Act specific* categories but does not otherwise apply to the aforementioned penal offenses or those categorized by Uniform Crime Reporting (UCR) guidelines are also included.

Some examples of offenses that meet *Clery Act specific* definitions for one or more categories but are not counted unless certain qualifying conditions are met are:

- Texas Penal Code 22.01 – Assault (Forcible Fondling/Sex Offense & Hate Crimes)
- Texas Penal Code 22.07 – Terroristic Threats (Hate Crimes)
- Texas Penal Code 28.03 – Criminal Mischief (Hate Crimes)
- Texas Penal Code 28.08 – Graffiti (Hate Crimes)
- Texas Penal Code 31.02 – Theft (Hate Crimes)
- Texas Penal Code 33.07 – Online Harassment (Hate Crimes)
- Texas Penal Code 42.07 – Harassment (Hate Crimes)
- Texas Penal Code 42.072 – Stalking (Hate Crime)

APPENDIX C
FIRE SAFETY REPORT

HIGHER EDUCATION OPPORTUNITY ACT

Introduction

Fire Safety is an essential tool in protecting a campus community from injuries, deaths, business interruption, and property damage resulting from fires and related perils. Fire Safety includes education, training, and policies designed to ensure that all students, staff and faculty are aware of and understand the elements that help to ensure the safety of all.

In an effort to standardize the information that an institution publishes in regards to their own fire safety, the Department of Education developed a new law called the Higher Education Opportunity Act (HEOA). HEOA is intended to ensure a reasonable and consistent notification of fire related incidents on South Plains College administered housing units.

Overview

In August of 2008, the Department of Education passed a law stating that all Title IV eligible institutions that participate in any Title IV program and that maintain on-campus student housing facilities publish an annual fire safety report, maintain a fire log, and report fire statistics to the Secretary of Education. Starting October 2010, the report must be publicly disclosed.

The Annual Fire Safety Report is produced by the Dean of Students Office. Copies are available on the South Plains College website at <https://myspc.southplainscollege.edu>.

Printed copies of the Annual Fire Safety Report are available upon request. Please contact the Dean of Students Office or call (806)716-2379.

All South Plains College residential housing buildings are located on the main campus at 1401 South College Ave. Levelland, Texas 79336

FIRE SAFETY REPORT

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Access to Annual Fire Safety Report	54

HIGHER EDUCATION OPPORTUNITY ACT ANNUAL FIRE SAFETY REPORT SUMMARY OF REPORTING REQUIREMENTS

The Higher Education Opportunity Act (HEOA) requires that certain information pertaining to the Fire Safety in SPC administered housing units of current or perspective students and employees be reported on and readily available for viewing by any interested party. This document will address the following:

Definition of Terms

- Cause of Fire
- Fire
- Fire Drill
- Fire-related Injury
- Fire-related Death
- Fire Safety Systems
- Value of Property Damage
- Area of Refuge
- On-Campus Student Housing Facility

Policies

- Safety Policies
 - Use of Electrical Appliances
 - Smoking
 - Open Flames
- Fire Evacuation Procedures
- Fire Safety Education and Training

Fire Safety Systems

- Description of Systems for All Facilities

Fire Drills

- Number of Fire Drills Held During the Previous Year

Reporting List

Future Improvements

Statistics

- Number of Fires
- Cause of Each Fire
- Number of Injuries
- Number of Deaths
- Value of Property Damage

Fire Log

Disclosure of Information

- Fire Log
- Fire Statistics Report
- Annual Safety Report
- Access to Annual Security Report

DEFINITIONS OF TERMS

Cause of Fire

The factor or factors that give rise to a fire. The casual factor may be, but is not limited to, the result of an intentional or unintentional action, mechanical failure, or act of nature.

Fire

Any substance of open flame or other burning in a place not intended to contain the burning or in an uncontrolled manner.

Fire Drill

A supervised practice of a mandatory evacuation of a building for a fire.

Fire-related Injury

An instance in which a person is injured as a result of a fire, including an injury sustained from a natural or accidental cause while involved in fire control, attempting rescue, or escaping from the dangers of the fire. The term person may include students, faculty, staff, visitors, firefighters, or any other individuals.

Fire-related Death

Any instance in which a person

1. Is killed as a result of fire, including death resulting from a natural or accidental cause while involved in fire control, attempting rescue, or escaping from the dangers of a fire; or
2. Dies within one year of injuries sustained as a result of the fire.

Fire Safety System

Any mechanism or system related to the detection of a fire, the warning resulting from a fire, or the control of a fire. This system may include sprinkler systems or other fire extinguishing systems, fire detection devices, standalone smoke alarms, devices that alert one to the presence of a fire, such as horns, bells, or strobe lights; smoke-control and reduction mechanisms, and fire doors and walls that reduce the spread of a fire.

Value of Property Damage

The estimated value of the loss of the structure and contents, in terms of the cost of replacement in like kind and quantity. This estimate should include contents damaged by fire and related damages caused by smoke, water and overhaul; however, it does not include indirect loss, such as business interruption.

Area of Refuge

An area where persons unable to use stairways can remain temporarily to await instructions or assistance during emergency evacuation.

On-Campus Student Housing Facility

A dormitory or other residential facility for students that is located on an institution's campus. All student housing policies are described in the Student Housing Handbook, which is given to every resident upon check-in and available on the website at www.southplainscollege.edu.

POLICIES

Safety Policies: Use of Electrical Appliances

Electrical Safety - [SPC Student Housing Handbook 2017-2018](#), page 28:

Extension cords may be used on a limited basis in a residence hall room. Regular household extension cords are strictly prohibited. Only cords with an AWG (American Wire Gauge) rating of 14 or lower and are 25' or less may be used. Extension cords may be plugged into circuit breaker protected power strips, but power strips should not be plugged into extension cords. Extension cords and power strips should never be placed above the ceiling tiles, underneath carpet or stapled or pinched in anyway. Only power strips and multi-plugs with built in circuit breakers (surge protectors) may be used in rooms. Improper use of extension cords may result in confiscation and/or disciplinary action.

Appliances - [SPC Student Housing Handbook 2017-2018](#), page 26

Electrical appliances not allowed include, but are not limited to: air conditioning units, room water coolers, camping stoves, ceiling fans, electric skillets or woks, griddles, halogen lamps, potpourri pots, waffle makers, hot oil popcorn poppers, hot plates, coffee pots, oven broilers, power tools, any appliance with an open coil, space heaters, toasters, or toaster ovens. No wireless routers or modems may be used in the residence halls.

Hall staff will confiscate unauthorized or misused appliances, and the individuals responsible may be subject to disciplinary action.

Allowed appliances include: Microwaves, mini-refrigerators (one per resident, 3.2 cubic feet maximum), single serve coffee makers (unless it includes a hot plate), hot air popcorn poppers, rice cookers, blenders, and televisions (40 in maximum).

No locks can be placed on any appliances. Refrigerators may be inspected during health and safety inspections.

Smoking (Tobacco Use) - [SPC Student Housing Handbook 2017-2018](#), page 36

The smoking of legal substances is, however, permitted in designated outdoor smoking areas. These designated areas are all parking lots at least 25 feet away from building entrances and exits, and designated smoking areas within the residence hall area. Hookahs are not permitted in the Residence Halls. To demonstrate respect for our campus, smokers shall properly dispose of cigarette butts and not litter the campus.

Open Flames and Fire Equipment - [SPC Student Housing Handbook 2017-2018](#), page 34 and 21

Residents are expected to be aware of fire safety at all times. All fire safety violations are considered very serious and may result in removal from residence/contract termination.

1. Tampering with fire detection or safety equipment including smoke detectors and elevators is prohibited.
2. DO NOT hang anything from the fire sprinkler heads located in the ceilings of your suites.
3. Anytime a fire alarm sounds, everyone must evacuate the premises immediately and remain out until approved to re-enter by a university official.
4. The use of candles, incense, fireworks, smoke/fog machines, or other flame producing devices is strictly prohibited.
5. The storage of flammable explosives such as propane tanks, gas cans, lighter fluid, etc. is not permitted in the residence halls or adjacent areas.
6. Students may not use grills in the residence halls.

Fire Evacuation Procedures

Safety & Emergency Procedures - [SPC Student Housing Handbook 2017-2018](#), page 20

For your safety, residents are required to evacuate their rooms whenever a fire alarm sounds. Housing's fire alarm system consists of smoke detectors, a sprinkler system, fire extinguishers and pull stations. Upon hearing the fire alarm, make sure everyone is out of the room and suite. Leave the room and suite and close and lock the door behind you. Move to the evacuation site for your building and follow the instructions of housing staff and emergency personnel.

Propping Doors - [SPC Student Housing Handbook 2017-2018](#), page 21

Propping doors, tampering with door locking mechanism, unhooking hydraulic door closures, or engaging the deadbolt so as to prop open a door, jeopardizes the safety of community members and their property and therefore is not permitted. Staff will lock all propped doors. Please take the initiative to properly close all propped doors and report any repeated occurrences to the Hall Director.

Bicycle and Motorized Vehicles - [SPC Student Housing Handbook 2018-2018](#), page 26

Bicycles and motorized vehicles must be stored outside of the buildings using the bike racks provided throughout the community. For safety reasons, do not store bikes on railings, near doorways, under stairs, or anywhere that may impede the safe egress of individuals during a fire. For safety reasons, please walk bicycles through the courtyards and sidewalks in housing. An exception will be made to store bikes indoors only during extended break periods with the permission of room/suitemates and out of the path of egress.

Building Evacuation Sites

Building	Evacuation Area
Forrest Hall	Parking Lot in front of Hall
Frazier Hall	Parking Lot in front of Hall
Gillespie Hall	Parking Lot in front of Hall
Lamar Hall	Parking Lot in front of Hall
Magee Hall	Parking Lot in front of Hall
North Sue Hall	Parking Lot in front of Hall
Smallwood Apartments	Parking Lot in front of Hall
South Sue Hall	Parking Lot in front of Hall
Stroud Hall	Parking Lot in front of Hall
Tubb Hall	Parking Lot in front of Hall
Southwest Hall	Parking Lot in front of Hall

Evacuation Maps

Evacuation maps and placards are located on or near the doors of each hall. In Tubb Hall and Southwest Hall, evacuation maps are also provided in exit corridors, at elevator locations, in the stairwells, and at all building entrances.

Fire Safety Education and Training

In 2016, student resident assistants attended a training session prior to the arrival of on campus students. Fire evacuation and fire extinguisher training were included in the training session for the first time and will continue each year going forward. Instruction on emergency evacuation procedures was delivered. A demonstration of the fire alarm system was given, with instruction on how to activate the system in the event of emergency.

SPC STUDENT HOUSING FIRE SAFETY SYSTEMS

Facility	Monitored Fire Alarms	Sprinkler System	Smoke Detection	Fire Extinguishers	Evacuation Placards	2015 -2016 Fire Drills
Forrest Hall	X		X	X	X	2
Frazier Hall	X		X	X	X	2
Gillespie Hall	X		X	X	X	2
Lamar Hall	X		X	X	X	2
Magee Hall	X		X	X	X	2
North Sue Hall	X		X	X	X	2
Smallwood Apts.	X		X	X	X	
South Sue Hall	X		X	X	X	2
Stroud Hall	X		X	X	X	2
Tubb Hall	X	X	X	X	X	2
Southwest Hall	X	X	X	X	X	2

Forrest, Frazier & Stroud

These are the campus' first residential buildings. These halls have community bathrooms and two residents per room. Each room has a smoke detector as well as the lobbies, mechanical rooms and the hall directors' apartment. Fire extinguishers are strategically located in each facility. Addressable pull stations are at each entrance to a building. These are audible alarms throughout the hall. Visual notification devices are installed in rooms designed for hearing impaired residents. A fire alarm annunciator panel is located in each hall director's apartment. Any activation of a smoke alarm or manual pull station will activate the audible and visual notification devices throughout the building as well as contact campus police. Each hall contains Digital CCTV with cameras located throughout each facility.

Lamar, Gillespie, North Sue & South Sue

These halls have suites with a bathroom between two rooms, each room containing two residents. Each bedroom, hall director apartment, mechanical room, laundry room and lobby contains smoke detectors. Fire extinguishers are strategically located in each facility. Addressable pull stations are at each entrance to a building. There are audible alarms throughout the hall. Visual notification devices are installed in rooms designed for hearing impaired residents. A fire alarm annunciator panel is located in each hall director's apartment. Any activation of a smoke alarm or manual pull station will activate the audible and visual notification devices throughout the buildings as well as contact campus police. Each contains Digital CCTV with cameras located throughout each facility

Magee

This building is a two story facility with suites that contain a private bedroom for each resident, with bathrooms between the front rooms. Each bedroom, hall director apartment, mechanical room, laundry room and front room contains smoke detectors. Fire extinguishers are strategically located throughout the facility. Addressable pull stations are at each entrance to the building. These are audible alarms throughout the hall and at the exterior of the building. A fire alarm annunciator panel is located in each hall director's apartment. Any activation of a smoke alarm or manual pull station will activate the audible notification device throughout the building as well as contact campus police.

Smallwood

Structures include six two story apartment style buildings. Each bedroom, hall director apartment, mechanical room, laundry room and front room contains smoke detectors. Fire extinguishers are strategically located in each facility. There are audible alarms throughout the apartments. Any activation of a smoke alarm will activate the audible notification devices throughout the apartments. Any activation of a smoke alarm will activate the audible notification devices throughout the apartments as well as contact campus police.

Tubb and Southwest Hall

These modern halls are two story buildings and are the newest residential facilities on campus. These halls have suites with two bathrooms at the entrance to the two rooms and each room contains two residents. Each bedroom, hall director apartment, mechanical room, laundry room and lobby contains smoke detectors. Fire extinguishers are strategically located in each facility. Addressable pull stations are at each entrance to the building. These halls are the only two dormitories protected with a sprinkler system. There are audible alarms throughout the halls and at the exterior of the buildings. Visual notification devices are installed in rooms designed for hearing impaired residents. A fire alarm annunciator panel is located in the hall director's apartment. Any activation of a smoke alarm or manual pull station will activate the audible and visual notification devices throughout the building as well as contact campus police. These halls contain Digital CCTV with cameras located throughout the facility

Fire Separations

Corridor - Fire-rated walls in corridors generally have a one-hour fire rating, are located between the corridor and occupied spaces (i.e. Sleeping Rooms), and are designed to prevent the passage of fire and smoke into the corridor for one hour. The corridor is a protected environment permitting building occupants the ability to safely escape the building should a fire occur.

Room - Fire-rated walls in rooms generally have a one-hour fire rating, surround the room, except the exterior wall, and are designed to prevent the passage of fire and smoke between the room and adjacent spaces for one hour.

DRILLS

One drill per building, initiated and witnessed by the Campus Fire Marshal, was held at the beginning of the school year in August. The drills were announced and occurred at random times and days. All building occupants at the time of the drill were required to participate. The building fire alarms was activated and activated assistance was given by the Resident Advisors who knocked on the doors and informed the occupants that there is a drill and they must evacuate. Students were directed to the Evacuation Area and allowed to return to the building when the “all –clear” was given by the Resident Advisors. The Levelland Fire Department assisted with the drill.

Reporting List

Emergency Phone Number – 911

Campus Police (806) 716 - 2396

Campus Police Cell (806) 891- 8883

Levelland Fire Department (806) 894-3155

Dean of Students Office (806) 716-2380

FUTURE IMPROVEMENT PLAN

Future Improvements	Reason for Improvement	Status	Building Name	Building Type
Create a Fire Safety Brochure for SPC Housing	To provide safety information to residents	Completed Fall 2016	All Residential Units	Residential Unit
Distribute Fire Safety Brochure for all SPC Housing	To provide all residents with Fire Safety skills	Completed Fall 2016	All Residential Units	Residential Unit
Include Fire Safety in Dorm Rules presentation	To inform residents of fire prevention measures and safety	Recurring	All Residential Units	Residential Unit
Create online Fire Safety slide show	To modernize information and make more accessible	Completed Fall 2016 Awaiting Website Integration Fall 2017	All Residential Units	Residential Unit
Continue Fire Safety/ Evacuation Training for Hall Directors	To maintain/improve competence of recurring staff To facilitate fire safety understanding for new employees	Ongoing/ Recurring each semester	All Residential Units	Residential Unit
Continue Fire Extinguish Training for Hall Directors	To maintain/improve competence of recurring staff To facilitate extinguisher training for new employees	Ongoing/ Recurring each semester	All Residential Units	Residential Unit
Conduct More Fire Drills	To maintain familiarity with fire drill procedure	Ongoing/ Recurring each semester Spring 2017 Completed Fall 2017 Pending	All Residential Units	All Residential Units
Improve Fire alarm/ system technologies	To modernize/ improve safety measures/ alert systems	Pending progression 2018	All Buildings	All Buildings

STATISTICS

The institution must report statistics for each on campus student housing facility for the three most recent calendar years which data are available. For SPC, the information is obtained from the SPC Police Department, Levelland Fire Department and the Campus Fire Marshal, which will provide the data based on the previously mentioned definitions.

The required statistics are:

- Number of fires
- Cause of each fire
- Number of injuries
- Number of deaths
- Value of property damage

There were no reported fires for 2014 and 2015. Please see the fire log listed below regarding 2016 fire information

FIRE LOG

The Fire Log for South Plains College is maintained by the Campus Police Department and is available for viewing in their office and by request. There were no reportable fires for 2012 that would be reflected in the Fire Log. Below is an example of the information contained in the Fire Log if there were fires to report.

- Must maintain a written, easily understood fire log
- Must make an entry or an addition to an entry within 2 business days of receipt of information
- Must make the fire log for the most recent 60 day period open to public inspection during normal business hours, and older logs available within 2 business days of request
- Must be reported to the campus community on an annual basis through the annual fire safety report statistics log

The following must be logged:

- Must be for the most recent 60 day period
- Open to the public
- Contain the following: Date and time the fire was reported, nature of the fire, general location of the fire.

Sample Fire Log for South Plains College			
Date	Time	Location	Nature of Fire

South Plains College Fire Log 2016

Incident #	Date	Time	Location	Nature of Fire (Cause/ Intent)	Property Damage (\$ amount)	# Injured	# of Deaths
F16 – 01	10/6/16	3:10 pm	Gillespie/ Baker Center	Unintentional/ Construction Equipment	0	0	0
F16 – 02	10/13/16	9:01 am	Smallwood 303	Unintentional/ Heating Equipment	0	0	0

ANNUAL FIRE STATISTICS REPORT

Disclosure of Information

Each year, by the date and in form specified by the Secretary of Education, an institution must submit the statistics required to the Secretary of Education.

Will include

- number of fires and the cause of each fire
- number of injuries related to a fire that required treatment
- number of deaths related to a fire
- value of property damage caused by the fire

Annual Fire Safety Report

- Must be distributed to enrolled students through appropriate publications and mailings or internet or intranet web sites.
- Must be distributed in brief form to current employees through notice of exact electronic address for internet or intranet web sites with a statement that paper copies of full report available upon request.
- Must provide a notice to prospective students or prospective employees of the availability of the report, a description of the report contents and an opportunity to request a copy. The notice must also include the exact electronic address if the report is posted on an internet web site, an also include a statement that paper copies of full report are available upon request.

Will include:

- Fire statistics as described previously
- Description of each on-campus student housing facility fire safety system
- Number of fire drills held during the previous calendar year
- The institution's policies or rules on portable electrical appliances
- Smoking
- Open flame in student housing facilities
- The institution's procedures for student housing evacuations in case of a fire
- Policies regarding fire safety education and training programs provided to the students, faculty, and staff
- A list of the titles of each person or organization to which students and employees should report that a fire occurred
- Plans for future safety improvements

The annual Fire Safety Report is produced by the South Plains College Dean of Student's Office. Copies are available on the SPC website at www.southplainscollege.edu Printed copies are available upon request. Please contact the Dean of Students Office or call (806) 716-2380



Levelland Campus
1401 S. College Ave.
Levelland, TX 79336
(806) 894-9611

SPC Reese Center
819 Gilbert Drive
Lubbock, TX 79416
(806) 885-3048

SPC Plainview Center
1920 W. 24th St.
Plainview, TX 79072
(806) 296-9611, ext. 4302

SPC Lubbock Center
3907 Avenue Q
Lubbock, TX 79412
(806) 747-0576